



Participant FAQ

What do I need to participate in a webinar?

To participate in a webinar, you will need a computer with speakers and an internet connection. A microphone is suggested, though most AMIA webinars use a chat system rather than voice. No special software download is required.

What if I know that I will be unable to participate in the live webinar? May I view a recording of the webinar at a later time?

Past sessions are available in our webinar archive for later viewing by those who have signed up, and on demand for those who missed the original live webinar.

Can we watch webinars from a conference room with a group people?

Only one person can login for each registration, so you need to register once for each computer or location. If you plan to watch the session from a conference room with a group of your colleagues, you will only need to register once. The following steps are recommended for group webinar viewings:

- One person from the group should serve as the "site coordinator," register themselves for the webinar, and coordinate the viewing at their institution.

Can I receive confirmation for participating in webinars?

To receive confirmation that you participated in an AMIA webinar, you must register and attend (login to) the webinar. Email the AMIA Office for a letter of participation. AMIA cannot be able to provide a confirmation for viewing archived webinars.

How are webinars accessed?

Once your registration is confirmed, you will receive an email approximately 24 hours prior to the webinar with information about how to access the webinar. On the day and time of the webinar, log into the URL provided in the email.

Will I see the webinar facilitator?

No, not unless they include a photo in their presentation, but you will hear the presenter in real time while you participate in his or her presentation.

How do I participate in the webinar?

Participants can interact with the facilitator and other participants through the chat feature available during the webinar. The facilitator will answer as many questions during the webinar as time allows or may follow up with participants after the webinar.